



CREATIVE SECONDARY SCHOOL
啓思中學

For School Use Only
Received date of the form :
Received by:

Student Withdrawal Form

Please return the completed form to school General Office or email to admin@css.edu.hk.

Student Name	Class	*Last Date of Attendance	Destination School, Country (if applicable) e.g. Bangkok High School, Thailand

*Remarks :

- The information provided on this form will be kept confidential in accordance with the Creative Secondary School Student Data Protection Policy as stipulated in the student handbook.**
- Parents need one calendar month's withdrawal notice before the last day of attendance or one month's school fee in lieu of notice will be charged.**

Parent Name	Phone Number	Parent Email

Reason for leaving :

Would you need a reference letter from Creative Secondary School?

Yes

No

Parent's signature:

Name :

Date:

