



CREATIVE SECONDARY SCHOOL
 啓思中學

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| For School Use Only |
| Received date of the form : |
| Received by: |

Student Withdrawal Form

Please return the completed form to school General Office or email to admin@css.edu.hk.

| Student Name | Class | Last Date of Attendance | Destination School, Country (if applicable) e.g. Bangkok High School, Thailand |
|--------------|-------|-------------------------|--|
| | | | |

| Parent Name | Phone Number | Parent Email |
|-------------|--------------|--------------|
| | | |
| | | |

Reason for leaving:

Would you need a reference letter from Creative Secondary School?

Yes No

 Parent's signature

Name :

Date:

Remarks :

1. The information provided on this form will be kept confidential in accordance with the Creative Secondary School Student Data Protection Policy as stipulated in the student handbook.
2. Parents need one calendar month's withdrawal notice before the last day of attendance or one month school fee in lieu of notice will be charged.

