



Job Description

Job Name

Teacher of Learning Support (For those who have more experience would be considered as Special Education Need Coordinator)

Responsibility

Reporting to the Learning Support Coordinator, the key responsibilities of the Teacher of Learning Support include:

- Providing academic support to students with special learning needs
- Accompanying and supporting students with special learning needs to participate in other school activities
- Improving the school's Learning Support team and its provision of a range of strategies and resources
- The administration of the school's Special Needs Register, and the managing of external consultants and agencies' services & budget
- Developing and implementing the school's gifted and talented program
- Identifying and supporting twice-exceptional students, addressing both their giftedness and learning difficulties.
- Regularly monitoring and documenting student progress, adjusting interventions as necessary.
- Collaborating with parents, teachers, counselors, and external professionals to create a holistic support system for students.

This is a position for which the following are essential:

- Bachelor's degree in Special Education, Education, Psychology, Counselling, Social Work or a related field
- With a recognised teaching qualification i.e. PGDE or equivalent
- Caring, patient, and have experience working with students with special educational needs, non-Chinese speaking students, and/or in secondary schools
- With specialist teaching experience supporting students from Grade 7 to 12, including students undertaking public examination courses
- Strong communication and interpersonal skills.
- Holding a 'Pass' in the Basic Law and National Security Law Test (BLNST) by the commencement of employment (can be obtained after signing the employment contract).

This is a position for which the following are preferred:

- a Master's degree in Special Education, Education, Psychology, Counselling, Social Work or a related field
- experience with the IB Middle Years Programme
- experience of form/house tutoring
- capacity to support students learning a range of subjects across the curriculum
- experience with gifted and talented programs
- experience with small-group interventions
- capacity to offer extra-curricular activity

Application Process and Timeline

Please refer to the closing date listed on the Creative Secondary School Website.

Guiding Principles

In alignment with our school's mission and ethos, we are looking for staff who:

- Are committed to meeting students' needs
- Are effective communicators and are inviting, accessible and non-judgmental in their work with colleagues, parents and students
- Are versatile, innovative and collaborative team players
- Can contribute specific professional expertise
- Have developed a strong level of intercultural awareness and have demonstrated this in their work with schools and students

We wish to invite strong and versatile staff who wish to join us in our venture to establish a unique quality school. Applicants are therefore requested to indicate what they can specifically contribute to such a team in terms of expertise, experience, aptitude and personal qualities.

Contact Point

Please send your letter of application, CV and the email details of 2 professional referees to the Acting Principal, Mr. Stephen Hinds by email (jobs@css.edu.hk) or by post to Creative Secondary School, 3 Pung Loi Road, Tseung Kwan O, Sai Kung, N.T. Hong Kong. Since we receive a large number of applications, please understand that if you do not hear from us within 2 months of your application, you should assume that you have not been successful on this occasion. Creative Secondary School reserves the right to recruit at any stage during the selection process.

(All information will be kept confidential and will be used only for recruitment purposes.)