

Creative Secondary School

Plan on Use of Capacity Enhancement Grant (CEG) 2024-25

Number of operating classes: 30

Budget available: \$477,402 (based on March 2024 roll of 634 and the current grant amount per student of \$753. Both roll and grant amount per student is subject to EDB's further adjustment for 2024-25)

Introduction

The school is in its eighteenth year of operation, enrolling 30 classes of Secondary 1, 2, 3, 4, 5 and 6 students.

The workload of teachers continues to be challenging for the following reasons:

1. Following COVID and the impact it had on all students, this has meant we will need to invest a lot of time and effort in strategically nurturing social and affective skills. This has impacts in terms of the capacity for all students to fully engage in conversations in different sized groups. Teachers need to spend more time, as a result, to ensure that the habits and processes utilised for meaningful co-constructive dialogue become the norm.
2. Experiential and authentic learning will help students find more meaning and motivation in growing themselves across the many CSS Attributes that we strive to instill in our learners.. Planning experiences such as cultural trips, service learning, field work, STEAM activities and diverse sports is very demanding of staff time and energy, but are fast becoming a part of our daily school life.
3. Policies and procedures continue to be drafted and honed as our school is calibrating toward the new norms, and we are working to ensure that systems are put in place to ensure we will be agile enough to continue achieving at a high standard, both in the local and international arenas.

Proposed Use of CEG 2024-25

Given the background context of the school, and the amount of grant available this year, the school will use the CEG grants to provide funding towards employing two Teaching Assistants to help teachers with their increased lesson planning needs to ensure the subject teachers are free to focus on improving engagement. (Other subject support staff required will be funded by the school's own budget)

(a) Task Area

Teaching Assistants for to assist Faculties with planning of practical work and experiential learning

(b) Implementation Plan

- Support the Experiential Learning team and also faculties in the provision of experiential learning activities for S1 to S6
- Support students in accessing the curriculum through the provision of high-quality teaching resources and hands-on support
- Support students' work for assessment, as well as the submission of assessment for external moderation.

(c) Benefits Anticipated

- Teaching team's workload in preparing teaching materials will be reduced
- Students producing examination coursework will be more effectively supported.
- Opportunities for students' to engage in experiential learning, building both social and affective skills.

(d) Timescale

- Throughout the 2024-25 academic year

(e) Resources allocated (100%)

- \$477,402 (towards the salary for two full-time support staff)

(f) Method(s) of evaluation

- Performance Appraisal of the two staff members

(g) Persons-in-charge

- Mr. John Hoo (Assistant Principal) and Mr. Stephen Hinds (Principal).